



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
Sector-16 C, Dwarka, New Delhi-110078
OFFICE OF THE REGISTRAR

F.GGSIPU/Registrar/Misc./2020/8989

Dated: 09.07.2020

ORDER

In continuation to previous orders and UGC order No. DO No. F.1-1/2020(Secy) dated 8th July, 2020. It is further submitted that, the previous instructions regarding work from home vide letter dated 30.06.2020 will not apply to Officer/Faculty/Non-teaching staff of Exam Branch/Admission/Officials and any other supporting staff who are engaged in the work related to Exam/Evaluation/Admissions or any other work involving exigencies of service. Therefore, all the Examination, Affiliation, Admission, and other supporting branches are hereby informed that, they shall function with 100% administrative staff w.e.f. 10.07.2020 (Friday). The Branch Heads are requested to provide the daily attendance of all the absentees to the Personnel Branch.

Further, in view to ensure safety in the office and work places, all the officers/officials are requested to follow the guidelines issued by Central/State Government including **wearing of mask, social distancing and installation of Arogya Setu App in their mobiles, to avoid spread of COVID-19.**

This issues with the approval of the Hon'ble Vice Chancellor.

Brig. P. K. Upmanyu
Joint Registrar (Personnel)

Copy for information to:

1. All Deans/ Directors of GGSIPU
2. Proctor/ Chief Warden
3. Controller of Finance
4. Controller of Examinations
5. Incharge Library
6. All JRs/DRs/Branch incharges
7. Server Room
8. AR to Vice Chancellor
9. AR to Registrar
10. Guard file.